



PLANT ACADEMY CALENDAR 2007- 2008

Supervisor Leadership Certification Program is the second of three tracks required for Plant Operations supervisors to complete. Participants who complete 7 core classes, 2 electives and a Practicum Project will receive a certificate. Courses are not in sequence and may be taken in any order.

Supervisor Leadership Certification Program	Time	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
Applied Leadership	8:00 AM - 12:00 PM	Sep 18 T					Feb 7 Th				
Customer First	8:00 AM - 12:00 PM	Sep 28 F				Jan 17 Th					
Employee Selection Process	8:00 AM - 12:00 PM		Oct 2 T					Mar 6 Th			
Ethics	9:00 AM - 12:00 PM	Sep 12 W				Jan 14 M					
Introduction to Facilities Management at the University of Michigan: An Overview	9:00 AM - 12:00 PM	Sep 6 Th		Nov 8 Th			Feb 11 M			May 21 W	
Law & Policy	9:00 AM - 12:00 PM		Oct 31 W						Apr 15 T		
Practicum Project (Project required; class attendance optional)	10:00 AM - 12:00 PM		Oct 5 F					Mar 10 M			
Supervisor Tools for Leading Change	8:00 AM - 12:00 PM			Nov 7 W					Apr 25 F		
Electives	Select TWO courses to fulfill certification requirements										
Clear Concise & Accurate Business Writing	8:00 AM - 12:00 PM		Oct 23 & 26 T, F					Mar 4 & 7 T, F			
Crucial Confrontations	8:00 AM - 12:00 PM				Dec 5, 13, 18 W, Th, T					May 7, 9, 12 W, F, M	
Building a Better Work Environment through Motivation, Recognition and More	9:00 AM - 12:00 PM			Nov 20 T			Feb 20 W				
Professional Presentation Skills	8:00 AM - 12:00 PM		Oct 8 M						Apr 3 Th		
Seven Habits of Highly Effective People	8:00 AM - 12:00 PM							Mar 17 - 19 M-W			
University Financial Systems	10:00 AM - 12:00 PM	Sep 7 F				Jan 28 M					
Workplace Diversity	12:00 - 1:00 PM	Elective credit given for 3 PODC Brown Bag attendances www.plant.bf.umich.edu/director/plant_diversity/									
Optional Brown Bag Series	This is NOT a requirement or an elective of the SLCP - Provided by FASAP and Work/Life Resource Center										
It Goes By So Fast	12:00 - 1:00 PM				Dec 6 Th						
How to Say It: The Language of Success @ Work	12:00 - 1:00 PM					Jan 23 W					
Keeping In Tune with Your Job	12:00 - 1:00 PM									May 20 T	
Stress Management for Your Lifestyle	12:00 - 1:00 PM										Jun 17 T

Register via LearnerWeb: <http://po-ns-lweb.bf.umich.edu/lweb>. If you do not have access, please contact your supervisor or your TACS Rep for assistance.